



February 2, 2010

The 38<sup>th</sup> annual Stagecoach Days Festival in Marshall, Texas is fast approaching. This year's festival is scheduled for **MAY 15, 2010**.

We would like to encourage you to participate as a vendor during our events on May 15th. The festival site will be downtown, around the historical courthouse.

We will offer 10x10 booth spaces. Exhibitors are to furnish their own tables, chairs, etc. **ALL VENDOR CANOPIES MUST BE SECURED BY WEIGHTS – THERE WILL BE NO AREA WHERE TENT STAKES MAY BE USED.** Security will be provided on Friday night.

Food vendors will set up around the Courthouse. The spaces are 10x10 and food vendors **MUST** purchase enough space to accommodate their concession trailer. **FOOD VENDORS ONLY ARE PROVIDED WITH WATER & ELECTRICITY!** (A limited number of 220 outlets are available) All food vendors must list each item they would like to sell and after space has been guaranteed, the Selection Committee will confirm the food items that can be sold at the space. Food vendors must comply with rules and regulations of Harrison County Health Dept. and Fire Marshal. The Health Dept. will inspect your booth and issue a temporary food permit for a fee of \$25.

The Selection Committee will strive to have a variety of booths and reserve the right to limit the number of booths selling the same type items. Stagecoach Days memorabilia cannot be sold without prior approval from the Stagecoach Days Committee. Due to State regulations, **ALL BOOTHS ARE REQUIRED TO HAVE A CURRENT TEXAS SALES TAX PERMIT** and have it on display during the weekend. (For information on acquiring a sales tax permit, contact the State Comptroller's Office at 1/800/252-5555). We also ask vendors to indicate whether tax is included in price of merchandise that is being sold.

We ask that RV's, campers and stock trucks not park around the Courthouse Square during the festival. There are several parking lots in the downtown area that you may park on or a list of RV Parks is available from the Chamber of Commerce Office upon request.

***Our committee has put much planning in making this festival become a day of enjoyment for all ages. There will be a Tractor Show, all day entertainment, carnival, and children's area.***

In order to reserve your space, you should return your application and fee TODAY. If you have questions, please do not hesitate to contact Jill N. Crocker Festival Coordinator, 903/935-7868 ext. 13